



St John

OCCUPATIONAL HEALTH & SAFETY COURSES



Occupational Health & Safety Training from St John

As the leader in First Aid training and qualifications in Australia, St John has extended its reputation for professionalism and experience for First Aid in the workplace into the Occupational Health & Safety (OH&S) sector. We now offer OH&S short courses designed to help you and your colleagues understand your responsibilities under the OH&S Act.

Short courses can be delivered on-site for 10 or more participants tailored to focus on OH&S issues specific to your workplace environment. If you do not have 10 employees requiring training, public courses are available at Kangan Institute's Essendon or Moreland campuses.

INTRODUCTION TO OCCUPATIONAL HEALTH & SAFETY

Course description

This course is designed to develop basic skills and raise the awareness of OH&S issues, hazards and risks, and outline OH&S systems and processes.

Duration 4 hours.

Learning outcomes

On completion of this course participants will understand:

- The historical development of OH&S
- OH&S legislation and infrastructure in Victoria and other states as relevant
- How to access relevant OH&S information
- How to identify workplace hazards
- Preventative strategies and control of workplace hazards
- The importance of reporting and analysing accidents/incidents in preventing injuries and illnesses in the workplace

Participants will receive a certificate of attendance upon completion.

This course can be run in association with the four hour St John Ambulance Cardio-Pulmonary Resuscitation Course to provide a one-day program for your on-site staff.

OCCUPATIONAL HEALTH & SAFETY FOR MANAGERS AND SUPERVISORS

Course description

Managers and supervisors often have less training than Health and Safety Representatives, yet they can be held personally liable under the OH&S Act. This course is designed to cover the knowledge of OH&S rights and responsibilities in the workplace, for employers, supervisors and employees.

Duration 2 days.

Learning outcomes

On completion of this course participants will understand:

- OH&S legislation
- How to access and use relevant sources of OH&S information
- Hazard identification and its importance
- Risk assessment and its importance
- Risk control and using preventative strategies
- Consultation, its importance and how it is effectively managed
- Importance of reporting and analysing accidents/incidents

Participants will receive a certificate of attendance upon completion.

This course can be run in association with the one day St John Ambulance FastTrack (Apply First Aid, formerly known as level 2) course to provide a three-day program for your on-site staff.

St John Ambulance Australia (VIC), Occupational Health & Safety programs are delivered under contract by Kangan Institute, (ABN 44 434 746 781), RTO (No. 0306). St John Ambulance Australia (VIC) acts as an agent for these courses. 12.09 0061



**Book now! Call St John on 1300 360 455
or visit www.stjohnvic.com.au**



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INTRODUCTION TO MANUAL HANDLING

Course description

Designed to provide supervisors and employees with the knowledge to manage manual handling issues including how to assess and control manual handling risks specific to their workplace environment.

Duration 4 hours.

Learning outcomes

On completion of this course participants will have an understanding of:

- The importance and principles of correct manual handling procedures
- How to assess and control manual handling risks.

INTRODUCTION TO MANAGING AND SUPERVISING CONFINED SPACE WORK

Course description

Designed to provide managers and supervisors an overview of the WorkSafe Confined Spaces Compliance Code. The course will cover various issues including managing safe entry and working in confined spaces specific to the workplace environment.

Duration 4 hours.

Learning outcomes

On completion of this course participants will have an understanding of:

- How to identify confined work spaces
- Responsibilities involved with hazard identification and risk control
- The importance of emergency procedures, entry permits and other documentations.

OH&S LAW FOR MANAGERS AND SUPERVISORS

Course description

Designed to provide managers and supervisors with the knowledge and skills to apply principles of the Occupational Health & Safety (OH&S) Act and other legislative requirements on the job.

Duration 4 hours.

Learning outcomes

On completion of this course participants will have an understanding of:

- The legal Framework
- Roles, duties & powers of key workplace parties
- Roles of safety representatives
- How to report injury, illness or incidents
- Responsibilities of managers & supervisors in the Return to Work processes of injured workers.

INTRODUCTION TO HAZARDOUS SUBSTANCES/ DANGEROUS GOODS

Course description

Designed to provide managers, supervisors and employees involved with handling and storing chemicals, an overview of various WorkSafe documents and any compliance issues specific to their workplace environment.

Duration 4 hours.

Learning outcomes

On completion of this course participants will have an understanding of:

- The nature and risks associated with hazardous substances and dangerous goods
- How to control the risk and handle chemicals safely
- How to store and dispose chemicals correctly
- How to comply with the administration and documentation required.

Participants will also receive a certificate of attendance upon completion. These courses can be run in association with the four hour St John Ambulance Cardio-Pulmonary Resuscitation Course to provide a one-day program for your on-site staff.



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